



Prequalification Form

1.0 General Information **Date:** _____

1.1 Name of Firm _____

Address _____

County _____

Telephone _____

Toll Free _____

Fax _____

Website _____

Contact for Bid Purposes: Name _____

Phone _____

Email _____

1.2 Legal Identity:

Sole Proprietorship Partnership Corporation

Limited Liability Corporation Limited Liability Partnership

Other (specify) _____

1.2.a Federal Identification Number _____

1.3 How long has your organization been in business as a contractor under its present name? _____ yrs.

1.3.a Under what other names has your firm operated? (attach additional sheet, if necessary)

_____ from _____ to _____

_____ from _____ to _____

1.3.b How long has your organization been under present management? _____ yrs.

- 1.4 Is your firm certified as:
- Minority Business Enterprise (MBE)? Yes No
- Woman Owned Business Enterprise (WBE)? Yes No
- Disadvantaged Business Enterprise (DBE)? Yes No
- Hub-Zone Small Business (HZSB)? Yes No

Forward a copy of your certification with this form, if applicable.

- 1.5 Labor Relations:
- Union Non Union Merit Shop Mixed

- 1.6 Number of Employees:
- Administrative, Project Management, and General Office _____
- Field Superintendents and Foremen _____
- Field Craft _____

2.0 Capabilities

2.1 Business Volume

- 2.1.a Indicate your annual dollar volume for the past three years (most recent year first):

20____ \$ _____

20____ \$ _____

20____ \$ _____

- 2.1.b Indicate the dollar volume of the largest project you have completed for each of the past three years (most recent year first):

Project Name / Owner

20____ \$ _____ _____

20____ \$ _____ _____

20____ \$ _____ _____

- 2.1.c Indicate the dollar volume of work for which you presently have contracts, but have not started or completed to date:

\$ _____

2.2 Contract

- 2.2.a Has your firm ever failed to complete a contract? Yes No
- 2.2.b Has your firm ever been in a lawsuit regarding project performance, payments, or schedule? Yes No

2.2.c Within the last five years, has any officer or principal of your firm been an officer or principal of another organization when it failed to complete a construction contract? Yes No

2.3 Bonding

Name of Bonding Company _____

2.3.a Total Bonding Capacity \$ _____

2.3.b Single Project Capacity \$ _____

3.0 **Safety**

3.1 From your last year's OSHA 300 log provide the following: List current year to date as of _____:

Days away from work _____

Days of restricted work activity _____

Injuries without lost work days _____

3.2 Does your firm have a safety training program for new hires? Yes No

4.0 **Financial**

4.1 List bank references: (if more than one bank attach additional sheet)

Name of Bank _____

Address _____

5.0 **References**

5.1 List three Owner, Construction Manager, or General Contractor references for which you have performed work in the last two years.

5.1.a Company Name _____

Address _____

Contact _____

Email _____

Telephone _____ Fax _____

5.1.b Project Name(s) _____
Company Name _____

Address _____

Contact _____
Email _____
Telephone _____ Fax _____

Project Name(s) _____
5.1.c Company Name _____
Address _____

Contact _____
Email _____
Telephone _____ Fax _____
Project Name(s) _____

5.2 List three Supplier / Vendor contacts from whom you regularly buy materials and equipment as trade references.

5.2.a Company Name _____
Address _____

Contact _____
Email _____
Telephone _____ Fax _____

5.2.b Company Name _____
Address _____

Contact _____

Email _____

Telephone _____ Fax _____

5.2.c Company Name _____

Address _____

Contact _____

Email _____

Telephone _____ Fax _____

6.0 Insurance

6.1 Insurance Company _____

6.2 Broker / Agent Company _____

6.3 Agent Contact _____ Telephone _____

An insurance certificate must be provided to Willow Construction, LLC for liability coverage and worker's comp coverage. Willow Construction, LLC must be listed as the Certificate Holder as well as Additional Insured on All Work Performed.

Willow Construction, LLC
 8649 Commerce Drive
 Easton, Maryland 21601

Please note that some projects may require additional insurance limits.

Please check the trades that your company currently performs:

- | | | | | | |
|--------------------------|-------|--------------------------------|--------------------------|-------|-----------------------------------|
| <input type="checkbox"/> | 01010 | Clean-Up | <input type="checkbox"/> | 03470 | Tilt Up Concrete |
| <input type="checkbox"/> | 01027 | Temporary Facilities | <input type="checkbox"/> | 03500 | Cementitious Decks |
| <input type="checkbox"/> | 01050 | Tools & Equipment | <input type="checkbox"/> | 03510 | Roof Decks |
| <input type="checkbox"/> | 01071 | Safety Equipment | <input type="checkbox"/> | 03600 | Grout |
| <input type="checkbox"/> | 01072 | Office Supplies & Equipment | <input type="checkbox"/> | 03931 | Concrete Sawcut/Core/Joint Supply |
| <input type="checkbox"/> | 01075 | Fuel Delivery | | | |
| <input type="checkbox"/> | 01080 | Trash Removal | <input type="checkbox"/> | 04000 | Masonry |
| <input type="checkbox"/> | 01085 | Photography | <input type="checkbox"/> | 04090 | Masonry Accessories |
| <input type="checkbox"/> | 01090 | CPM Schedule | <input type="checkbox"/> | 04410 | Stone Materials |
| <input type="checkbox"/> | 01092 | Testing and Inspection | <input type="checkbox"/> | 04500 | Refractories |
| <input type="checkbox"/> | 01097 | Survey Services | <input type="checkbox"/> | 04900 | Restoration & Cleaning |
| <input type="checkbox"/> | 01200 | Professional Services | | | |
| <input type="checkbox"/> | 01310 | Security | <input type="checkbox"/> | 05120 | Structural Steel |
| <input type="checkbox"/> | 01330 | Welding | <input type="checkbox"/> | 05300 | Metal Decking |
| <input type="checkbox"/> | 01710 | Hauling & Trucking | <input type="checkbox"/> | 05500 | Metal Fabrications |
| <input type="checkbox"/> | 01930 | Material Supplier | <input type="checkbox"/> | 05560 | Castings |
| | | | <input type="checkbox"/> | 05700 | Ornamental Metals |
| <input type="checkbox"/> | 02110 | Asbestos Removal | | | |
| <input type="checkbox"/> | 02210 | Subsurface Exploration | <input type="checkbox"/> | 06100 | Rough Carpentry |
| <input type="checkbox"/> | 02220 | Demolition | <input type="checkbox"/> | 06110 | Wood Framing |
| <input type="checkbox"/> | 02230 | Site Clearing | <input type="checkbox"/> | 06130 | Heavy Timber Construction |
| <input type="checkbox"/> | 02240 | Dewatering | <input type="checkbox"/> | 06220 | Millwork |
| <input type="checkbox"/> | 02250 | Piling, Sheeting & Shoring | <input type="checkbox"/> | 06420 | Paneling |
| <input type="checkbox"/> | 02300 | Earthwork | | | |
| <input type="checkbox"/> | 02360 | Pest Control | <input type="checkbox"/> | 07100 | Waterproofing & Dampproofing |
| <input type="checkbox"/> | 02400 | Tunneling | <input type="checkbox"/> | 07210 | Building Insulation |
| <input type="checkbox"/> | 02475 | Caissions | <input type="checkbox"/> | 07240 | EIFS |
| <input type="checkbox"/> | 02500 | Site Utilities | <input type="checkbox"/> | 07300 | Shingles, Tiles & Roof Coverings |
| <input type="checkbox"/> | 02760 | Paving Specialties | <input type="checkbox"/> | 07410 | Metal Roof & Wall Panels |
| <input type="checkbox"/> | 02770 | Curbs & Gutters/Site Concrete | <input type="checkbox"/> | 07510 | Build Up Bituminous Roofing |
| <input type="checkbox"/> | 02800 | Site Improvements | <input type="checkbox"/> | 07570 | Foam Roofing |
| <input type="checkbox"/> | 02820 | Fences and Gates | <input type="checkbox"/> | 07600 | Flashing & Sheet Metal |
| <input type="checkbox"/> | 02840 | Road & Parking Appurtenances | <input type="checkbox"/> | 07700 | Roof Specialties & Accessories |
| <input type="checkbox"/> | 02900 | Landscaping | <input type="checkbox"/> | 07810 | Applied Fireproofing |
| <input type="checkbox"/> | 02920 | Lawns and Grass | | | |
| <input type="checkbox"/> | 02991 | Maintenance of Traffic | <input type="checkbox"/> | 08100 | Metal Doors & Frames |
| <input type="checkbox"/> | 02992 | Marine Work | <input type="checkbox"/> | 08160 | Sliding Doors |
| <input type="checkbox"/> | 02993 | Railroad Work | <input type="checkbox"/> | 08210 | Wood Doors |
| | | | <input type="checkbox"/> | 08220 | Plastic Doors |
| <input type="checkbox"/> | 03100 | Formwork | <input type="checkbox"/> | 08360 | Overhead Doors |
| <input type="checkbox"/> | 03150 | Concrete Accessories | <input type="checkbox"/> | 08510 | Steel Windows |
| <input type="checkbox"/> | 03200 | Concrete Reinforcing | <input type="checkbox"/> | 08520 | Aluminum Windows |
| <input type="checkbox"/> | 03250 | Post Tensioning | <input type="checkbox"/> | 08600 | Skylights |
| <input type="checkbox"/> | 03300 | Concrete Slabs | <input type="checkbox"/> | 08700 | Hardware |
| <input type="checkbox"/> | 03310 | Structural Concrete | <input type="checkbox"/> | 08810 | Glass |
| <input type="checkbox"/> | 03350 | Concrete Finishing | <input type="checkbox"/> | 08900 | Curtain Wall System |
| <input type="checkbox"/> | 03370 | Specially Finished Concrete | | | |
| <input type="checkbox"/> | 03410 | Precast Structural Concrete | <input type="checkbox"/> | 09220 | Plaster & Stucco |
| <input type="checkbox"/> | 03450 | Precast Architectural Concrete | <input type="checkbox"/> | 09250 | Gypsum Board |

_____ 09300 Tile
 _____ 09620 Specialty Floors
 _____ 09640 Wood Floors
 _____ 09650 Resilient Flooring
 _____ 09680 Carpet
 _____ 09800 Acoustical Treatments

Trades (Continued)

_____ 10500 Lockers
 _____ 10600 Partitions
 _____ 10720 Louvers
 _____ 10800 Miscellaneous Specialties
 _____ 10810 Toilet Accessories
 _____ 10880 Scales

 _____ 11030 Teller Equipment
 _____ 11060 Theater & Stage Equipment
 _____ 11070 Musical Equipment
 _____ 11130 Audio Visual Equipment
 _____ 11150 Parking Equipment
 _____ 11160 Loading Dock Equipment
 _____ 11170 Solid Waste Handling Equipment
 _____ 11190 Prison & Jail Equipment
 _____ 11200 Water Supply Equipment
 _____ 11300 Fluid Waste Disposal Equipment
 _____ 11400 Food Service Equipment
 _____ 11405 Food Storage Equipment
 _____ 11450 Residential Equipment
 _____ 11470 Dark Room Equipment
 _____ 11480 Athletic Equipment
 _____ 11600 Laboratory Equipment
 _____ 11700 Medical Equipment
 _____ 11901 Miscellaneous Equipment
 _____ 11902 Service Station Equipment
 _____ 11903 Education Equipment

 _____ 12400 Furnishings & Accessories
 _____ 12480 Rugs & Mats
 _____ 12490 Window Treatments
 _____ 12520 Seating

 _____ 13120 Prefabricated Structures
 _____ 13200 Storage Tanks
 _____ 13750 Special Chimney Construction
 _____ 13980 Miscellaneous Special Construction
 _____ 13981 Computer Floors

 _____ 14100 Dumbwaiters
 _____ 14200 Elevators
 _____ 14550 Conveyors
 _____ 14600 Hoists & Cranes

 _____ 15000 Mechanical
 _____ 15080 Mechanical Insulation
 _____ 15300 Fire Protection
 _____ 15400 Plumbing Fixtures & Equipment

_____ 09900 Painting and Coatings

 _____ 10160 Toilet Compartments
 _____ 10350 Flagpoles
 _____ 10400 Identification Devices

 _____ 15600 Refrigeration Equipment
 _____ 15700 HVAC Equipment
 _____ 15810 Ductwork
 _____ 15935 Mechanical System Controls
 _____ 15950 Testing & Balancing

 _____ 16000 Electrical
 _____ 16001 Electrical Equipment Supplier
 _____ 16500 Lighting
 _____ 16900 Electrical Special Systems

_____ Other: _____

